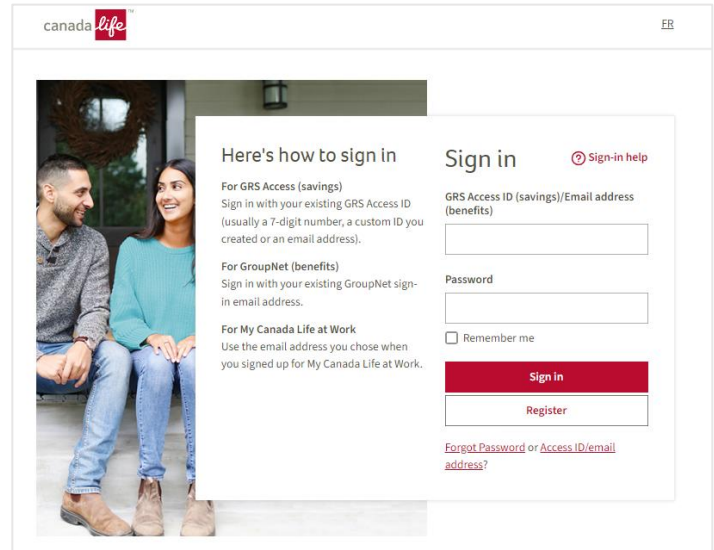


Register for My Canada Life at Work™

for Public Service Dental Care Plan members

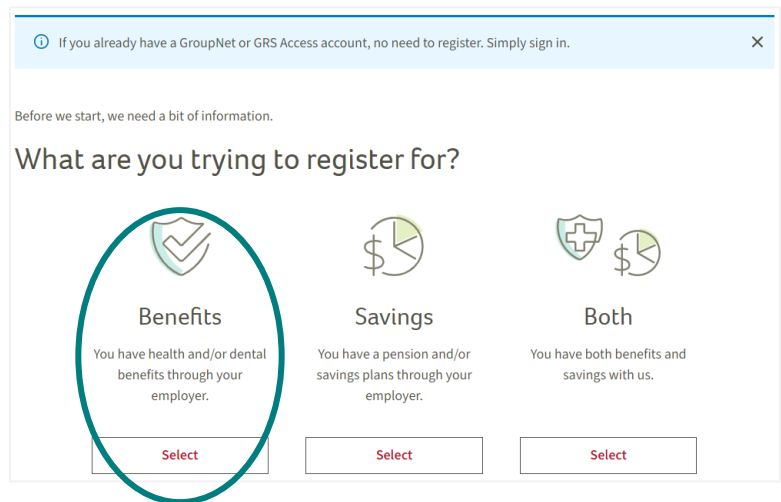
Select Register

Go to mycanadalifeatwork.com and select Sign up. Bookmark this site so you can get to it easily.



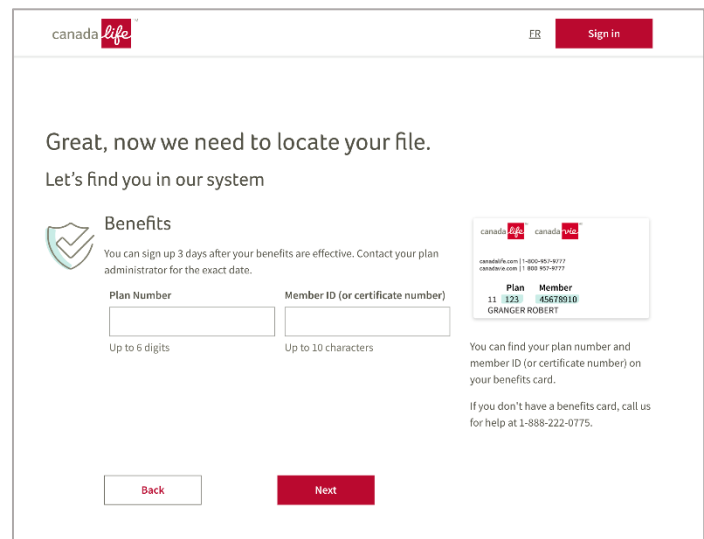
Select Benefits

Since you're registering to manage your dental plan, select Benefits on this screen.



Enter your plan and certificate number

Enter your plan and certificate number so we can find you in our system. You can find these numbers on your PSDCP benefit card. If you don't have a benefit card, call us and we can help you out.



Step 1: Add your personal information


Enter your personal information here. It's important you enter your first name and last name exactly as they appear on your benefits card or you won't be able to set up your account. We use this information to find you in our system. Enter the email address you want to always use to sign in to the website. We suggest you use a personal email address instead of a work email address.

Account registration

Step 1 of 4: Add personal details

All fields required

Personal information


 **First name**

Enter the name as it appears on your health benefits card or savings account statements.

Last name

Enter the name as it appears on your health benefits card or savings account statements.

Sign-in details

 **Personal email address**

You'll use it to sign in.

Password

Show

Confirm password

Show

Password must include at least:

- 1 lowercase letter
- 1 uppercase letter
- 1 number
- 12 characters
- 1 of these special characters: ! # \$ % - _ = + < >

Site language

After you finish registering, you'll see the site in the language you choose.

English

Français

I agree to the [Terms and conditions](#) and [Privacy guidelines](#). This includes my consent for Canada Life to:

- Improve my experience and provide me with more relevant information and offers by using my personal information.
- Provide documents electronically where available, including product updates, statements, tax information and other relevant materials.

I understand I can easily opt out of receiving documents electronically and certain uses of my personal information by going to Communication preferences in my Profile after I've registered.

To learn more about how we handle your personal information, visit the [Privacy guidelines](#).

[Continue](#)


Step 2: Confirm your email address

We'll send you an email to the email address you entered so we can confirm we've got it right. Once you confirm it, you'll be able to sign in and continue your account setup.

canada *life*
FR [Sign in](#)

Account registration

Step 2 of 4: Confirm your email

 Click the link in the email we sent to .

Check your junk folder or resend the email if you didn't receive it.

[Resend email](#)

Step 3: Verify your identity so we can set up your account

Enter a few more personal details so we can finish setting up your account.

Setting up your account
Step 3 of 4: Let's make sure it's you

Account information

Products you have with us:

Benefits

Plan number: 012345 Member ID: 1234567

Verifying your identity

We need a few details to confirm that it's you before we move on. Make sure your info matches our records exactly.

Date of birth

Month* Day (DD)* Year (YYYY)*

First name Middle name (initial (optional))

Last name

Postal/Zip code

Step 4: Decide if you want to turn on two-step verification

If you want, you can turn on two-step verification to keep your account extra safe. If you have it enabled, we'll send you a 5-digit code to your email address every time you sign in or change your password.

canada *life*

Account registration

Step 4 of 4: Two-step verification

Keep it safe.

Each time you sign in to your account or change your password, we'll send you a 5-digit code. You'll enter this code to complete your sign-in or password change. This provides an extra layer of security to help ensure no one else can access your account.

Turn on 2-step verification?

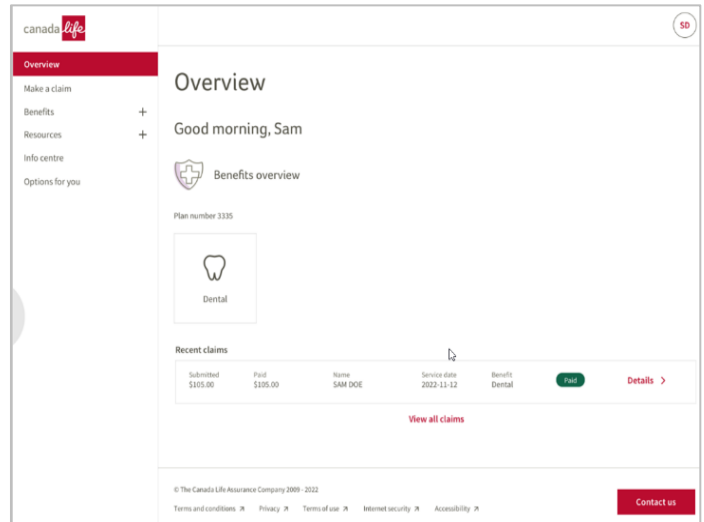
Yes

No

That's it! Here's your Canada Life Public Service Dental Care Plan benefits website

Come here to:

- Submit claims online
- Find info on your coverage, balances and claim history
- Sign up for direct deposit
- Save a digital copy of your benefits card
- View the status of dental claims
- View details of past dental claims
- Verify eligibility of the next dental examination



Questions?

If you have any questions about the website, call Canada Life at 1-855-415-4414, weekdays from 8 a.m. to 8 p.m. ET.